

1. Suggested letter to club member who has not met their required attendances – additional penalty shoots applied:

Dear

Our records show that in 20.. you did not meet your minimum attendance requirements of 6 shoots as required by Regulation 26 of the Firearms Regulations 2024.

Club support is provided on the basis that your pistol is needed to participate in club competition.

The club committee has decided to impose additional penalty shoots on you. Over the period 1 January to 30 June it is necessary for you to complete ... scheduled club shoots in addition to half your normal annual requirement, ie shoots by June 30. Non-compliance with this penalty will result in automatic club withdrawal of support for your pistols.

If you believe our records are in error, or you have shot at other clubs in the last year, please contact the club secretary at your earliest convenience.

Please note that compliance with this club directive does not mean the WA Police won't take separate action in relation to your licence.

2. Suggested letter to club member who has not met their required attendances – withdrawal of support:

Dear

Our records show that in 20.. you did not meet your minimum attendance requirements of 6 shoots as required by Regulation 26 of the Firearms Regulations 2024. Therefore the club must withdraw support for your pistols licenced through this club.

Unless your pistols become supported by another club or association you are required to dispose of them. The WA Police Licensing Services will be advised of this action.

If you believe our records are in error, or you have shot at other clubs in the last year, or you no longer possess these pistols, please contact the club secretary at your earliest convenience.

3. Suggested letter to Licensing Services – non-renewal:

Police Licensing Services (Firearms)
Locked Bag 9
East Perth WA 6892

Dear Sir/Madam

Please be advised that the following members of the Pistol Club have not renewed their membership of the club. Our records indicate they have pistols licenced through the club. We have not received advice that they have disposed of their pistols or obtained support from another shooting association.

Name	Address
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Submitted for your information.

On behalf of the Committee of the Pistol Club,
(signature, position)