

1. Suggested letter to club member who has not met their required attendances – additional penalty shoots applied:

Dear

Our records show that in 20.. you did not meet your minimum attendance requirements of ... shoots as required by section 8 of the WAPA Regulations and Schedule 2 of the Firearms Regulations 1974.

All pistols are licenced on the basis that they are necessary to participate in club competition.

The club committee has decided to impose additional penalty shoots on you. Over the period 1 January to 30 June it is necessary for you to complete ... scheduled club shoots in addition to half your normal annual requirement, ie shoots by June 30. Non-compliance with this penalty will result in automatic club withdrawal of support for your pistols.

If you believe our records are in error, please contact the club secretary at your earliest convenience.

2. Suggested letter to club member who has not met their required attendances – withdrawal of support:

Dear

Our records show that in 20.. you did not meet your minimum attendance requirements of ... shoots as required by section 8 of the WAPA Regulations and Schedule 2 of the Firearms Regulations 1974. Therefore the club must withdraw support for your pistols licenced through WAPA.

Unless your pistols are also supported by another association you are required to dispose of them. The WA Police Licensing Services will be advised of this action.

If you believe our records are in error, or you no longer possess these pistols, please contact the club secretary at your earliest convenience.

3. Suggested letter to club member who has not met their required attendances – expulsion:

Dear

Our records show the Pistol Club has supported pistols licenced by you, and that in 20.. you did not attend the club and participate in club competition as required by section 8 of the WAPA Regulations and Schedule 2 of the Firearms Regulations 1974.

All pistols are licenced on the basis that they are necessary to participate in club competition.

The club committee has decided to expel you from the Broome Pistol Club. The WA Police Licensing Services will be advised of this action. If you believe our records are in error, please contact the club secretary at your earliest convenience.

4. Suggested letter to Licensing Services - withdrawal of support:

Police Licensing Services (Firearms)
Locked Bag 9
East Perth WA 6892

Dear Sir/Madam

Please be advised that the following members of the Pistol Club have had the club's pistol ownership support withdrawn effective ...(date) as they did not complete their minimum shooting activity requirements during the 20.. calendar year.

| Name | Address |
|-------|---------|
| | |
| | |
| | |

On behalf of the Committee of the Pistol Club,
(signature, position)

5. Suggested letter to Licensing Services – non-renewal:

Police Licensing Services (Firearms)
Locked Bag 9
East Perth WA 6892

Dear Sir/Madam

Please be advised that the following members of the Pistol Club have not renewed their membership of the club. Our records indicate they have pistols licenced through the club. We have not received advice that they have disposed of their pistols or obtained support from another shooting association.

| Name | Address |
|-------|---------|
| | |
| | |
| | |

Submitted for your information.

On behalf of the Committee of the Pistol Club,
(signature, position)

West Australian Pistol Association (Inc.)

**PENALTY NOTIFICATION
(WAPA FORM 113)**

TO:
THE SECRETARY
WEST AUSTRALIAN PISTOL ASSOC.
GPO BOX N1076
PERTH WA 6843

Dear Sir/Madam,

This is to advise that a penalty has been issued by the PISTOL CLUB
to
of :
(address)

on the date of

The above named has been a member of our Club since .../.../..... and has:-

- * Always been a regular attendee
- * Had attendance issues in the past
- * Other (Please specify) -.

The reason for the penalty is
.....

Our Club proposes that the member

- * be EXPELLED from the Association
- * has support for his/her pistols WITHDRAWN
- * be SUSPENDED for a period of:-
 - (a) SIX months
 - (b) TWELVE months
 - (c) OTHER (Please specify)
- * be given an ADDITIONAL ATTENDANCE requirement of:
.....

The WA Police Licensing Services will/will not* be advised.

On behalf of the Committee of thePistol Club

.....
* Secretary/President

*Please circle that which applies.