

West Australian Pistol Association Inc.

Member Protection Policy

General

The West Australian Pistol Association Inc. shall attempt at all times to achieve the highest possible degree of safety and protection for its members in all its activities by;

1. ensuring that all official ranges of affiliates have been inspected by the necessary authorities for approval of location, usage and safety of operation;
2. arranging for WAPA Inc officials to inspect official ranges for appropriate dimensions relating to matches to be conducted prior to an 'OPEN' being held;
3. providing copies of WAPA Range Rules and Regulations to all affiliates; together with a copy of all WAPA Policies and any other relevant documents, amendments to legislation or appropriate information;
4. enforcing range safety by taking appropriate action where affiliates do not observe range safety and regulations; or fail to report and instigate remedial action where 'on range' safety becomes an issue;
5. maintaining the training and qualifications of range officers, coaches and other officials as required;
6. liaising with relevant authorities to keep the Association Committee and its affiliates informed and updated with all requirements of the parent sporting body and any legislative amendments to Firearms Act and Regulations;
7. removing all forms of bias, discrimination or harassment (physical or verbal) from all competitions;
8. promoting respect and tolerance between competitors individually, and between competitors and all officials in competition or otherwise;
9. adequately insuring premises, officials and visitors of affiliate clubs with a comprehensive policy including public liability claims;
10. supporting affiliates under the terms of their insurance in any action where it can be perceived that malfeasance, malice, gross negligence or deliberate carelessness is not an issue;
11. encouraging all affiliates to have at least one of their members trained in First Aid and to keep a reasonably comprehensive First Aid Kit on site and available to members at any time their premises are in use;
12. allowing contact with all association committee personnel during daylight hours (8.00am to 8.00pm) for normal business and at any time in an emergency. All affiliates will be notified of personnel changes immediately following an election or position posting.

Juniors

All personnel dealing with Juniors shall provide the Association with a National Police Certificate prior to undertaking any duty which involves the direction or supervision of Juniors. The cost of obtaining the clearance may be defrayed by the Association after application by the individual.

All personnel in this category, involved in these tasks, should;

- be aware of the personal risks to themselves and those in their charge;
- be capable of recognizing any personal or inter-personal danger signs;

- ensure that all physical contact between them is only that which matches and is required by the particular legitimate activity being undertaken;
- consistently use respectful, courteous, non-sexist or suggestive language at all times; and in all circumstances;
- refrain from any emotional outburst or unwarranted comment which may constitute psychological abuse;
- respond to any inappropriate incident by -----
 1. informing a committee person (Association or Club as relevant) of any problem or incident either actual or perceived;
 2. ensuring that a parent or guardian is notified as soon as possible where the junior is also a juvenile (under 18); (Note also – Child protection Policy)
 3. referring the matter for independent investigation and resolution (which, in some instances, may include police involvement);
 4. maintaining where possible, confidentiality of the parties and the processes used and fostering fairness to all personnel perceived to be involved;
 5. intervening when required between those in your charge who may cause interference or harassment to each other, or to other parties; or who may be likely to suffer unwarranted interference from others;

Policies

The Association Committee has adopted various policies which it will at all times ensure are complied with by all personnel in applicable circumstances.

These include but are not limited to the following;

- Member Protection Policy
- Drugs in Sport Policy
- Risk Management Plan
- Child Protection Policy
- Anti-Discrimination and Anti-Harassment Policy
- Privacy Policy
- Statement of Responsibility
- Constitutional Guidelines
- Team Training Squads Charter
- Referee Council Charter
- State Coaching Council Charter
- Codes of Conduct as outlined in any of the above

Any other Policy Statement which may be adopted and issued by the Association Committee will be automatically included in the above list.

This policy accepted and endorsed by the Association Committee February 10th 2006.
For distribution. iak